



BACK TO WORK

Guide: Lowes Back to Work Portal

www.lowesbacktowork.com.au

STEP ONE

Log in with your unique **Account Number** and **Password**

Log in.

30-Day Account

Password

Remember me?

STEP TWO

Pick your preferred **Delivery Method**; you have two options

1. Pick up the completed order at a **Lowes Store**
2. **Branch Delivery** directly to your office site

Delivery Options

Pick Up From Store

Only men's wear and men's work wear available from stores

Batemans Bay

Shop G27
Village Centre Batemans Bay
1 Perry Street
Batemans Bay
NSW 2536
020 44729902

Trading Hours

Deliver To Branch

KONEKT EMPLOYMENT - ULLADULLA

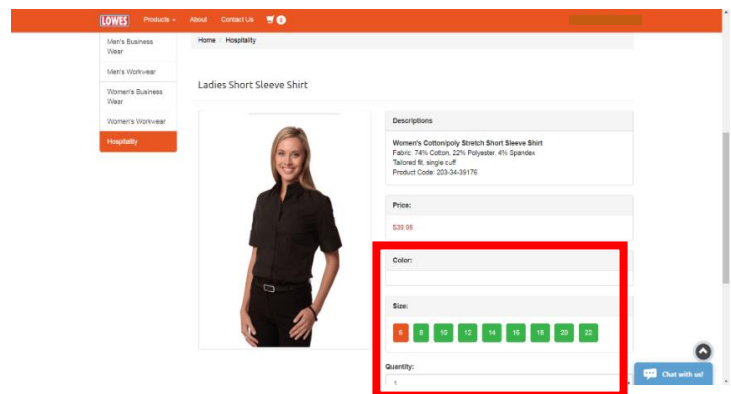
SHOP 8-9, 133 PRINCESS HIGHWAY
ULLADULLA 2539
NSW

All orders made for delivery before 2pm, will be delivered within 24 – 48 hours to your branch

STEP THREE

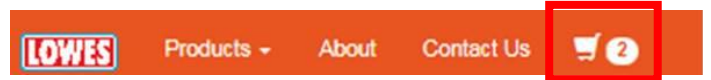
Navigate the product catalogue and make a selection of the products you would like to order

Choose **Colour**,
Size, **Quantity**
and **Add to Cart**



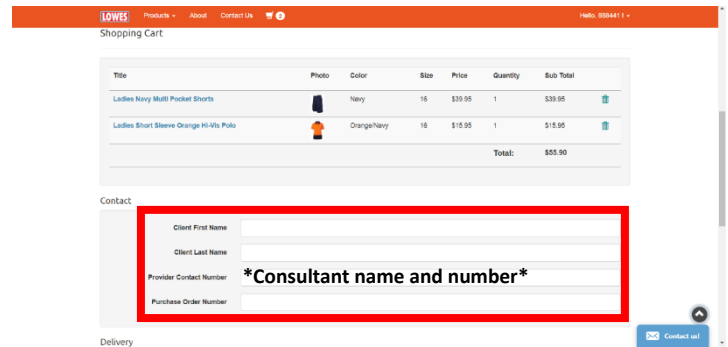
STEP FOUR

Click on your **Cart** to head to check out and complete the sale



STEP FIVE

Enter the **'Client First and Last Name,' 'Provider Contact Number,'** please enter consultant name and number, and **'Purchase Order No.'**
Click **CHECK OUT**



An Order Confirmation will open up when you've checked out that has your order number and enables you to view your order again

Order Confirmation

Thank you for placing your order with LOWES

Your order number is **1487812**.

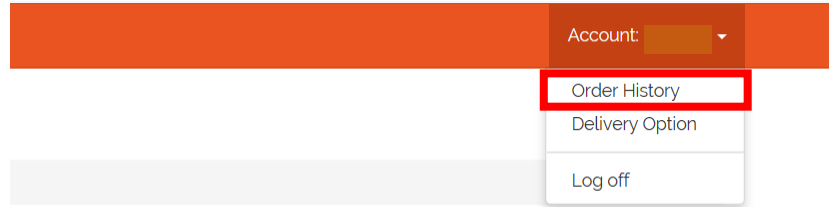
Your order will be ready for pick up or delivery as soon as possible

[View Order](#)

PICK UP – Upon placing a pick up order, you can send the client to the selected Lowe's Store for an immediate pick up. Your client will need ID verification to pick up their goods.

Order History

The portal captures all orders that have been made on your account through the portal, and can be accessed at any time so you can track, review and report with an on demand record of your order history.



Next to each of your orders there are three options; **View**, **Exchange** and **Pay**

From: To:

Order ID	Invoice No.	Order Date	Name	Delivery	Total	Status	
1606722	3146555	01-6-2018		Delivery	\$79.85	Completed	<input type="button" value="View"/> <input type="button" value="Exchange"/> <input type="button" value="Pay"/>
1606762	3146562	01-6-2018		Delivery	\$169.85	Completed	<input type="button" value="View"/> <input type="button" value="Exchange"/> <input type="button" value="Pay"/>
1607478	3146777	04-6-2018		Delivery	\$169.85	Completed	<input type="button" value="View"/> <input type="button" value="Exchange"/> <input type="button" value="Pay"/>
1607635	3148278	05-6-2018		Delivery	\$169.85	Completed	<input type="button" value="View"/> <input type="button" value="Exchange"/> <input type="button" value="Pay"/>
1608001	3146922	06-6-2018		Delivery	\$119.90	Completed	<input type="button" value="View"/> <input type="button" value="Exchange"/> <input type="button" value="Pay"/>
1612709	3148325	25-6-2018		Delivery	\$117.90	Completed	<input type="button" value="View"/> <input type="button" value="Exchange"/> <input type="button" value="Pay"/>

VIEW – A Tax Invoice will open in a new tab. This can be printed or saved as a PDF for your reference

Tax Invoice



Lowes-Manhattan Pty Ltd
31 000 307 666
P: 02 9562 1111
M: 0410 122 712

Order No: 1607635
Order Status: Completed
Invoice Number: 3148278
Delivery Option: DeliveryWithSignature
Branch Name:
Branch Address:
Phone No.
Provider Contact Detail
Order Date
P.O. Number:
Name:
30-Day Account:

Product ID	Title	Color	Size	Price	Quantity	Notes On Item	Sub Total
33382	Lowes Short Sleeve Hi-Vis Polo Top	Yellow	M	\$19.95	2		\$39.90
33388	Lowes Drill Cargo Trousers	Black	82	\$45.00	2		\$90.00
41681	Lowes Hi Vis Hooded Fleece Jacket	Yellow/Navy	L	\$39.95	1		\$39.95
Total:							\$169.85 (including GST \$15.44)

* Please quote your 30 day account number when you contact us for any inquiry.

Banking Details of Lowes Manhattan Pty Ltd

Account Name: Lowes Manhattan Pty Ltd
BSB Number: 012 395
Account Number: 8357 74047
Bank: ANZ Banking Group
Branch: 481 Princes Highway, Rockdale NSW

Please remit funds as per above banking details.
For over the phone Credit Card payments, call 02 9562-1111



EXCHANGE – An exchange and return form will open in a new tab. Further details as to how to fill this out are in the Returns & Exchanges document provided in your pack.

LOWES Products - About Contact Us Account: 889532 !

Exchange

Order No: 1607635
 Order Status: Completed
 Invoice Number: 3148278
 Delivery Option: DeliveryWithSignature
 Branch Name:
 Branch Address:
 Phone No.
 Order Date: 5/06/2018 11:01:14 AM
 P.O. Number:
 Name:
 30-Day Account:

Product ID	Title	Color	Size	Price	Quantity	Return/Exchange ?	Note
33382	Lowe's Short Sleeve Hi-Vis Polo Top	Yellow	M	\$19.95	2	<input type="checkbox"/> Return <input type="checkbox"/> Exchange <input type="checkbox"/> Keep	
33388	Lowe's Drill Cargo Trousers	Black	82	\$45.00	2	<input type="checkbox"/> Return <input type="checkbox"/> Exchange <input type="checkbox"/> Keep	
41681	Lowe's Hi Vis Hooded Fleece Jacket	Yellow/Navy	L	\$39.95	1	<input type="checkbox"/> Return <input type="checkbox"/> Exchange <input type="checkbox"/> Keep	

Name:

Email:

Comment:

PAY – The pay option allows you to pay for an order online whenever you like, instead of waiting for the end of month statements. This payment will go straight on your 30 day account, and the **Pay** button will be greyed out on the portal for all paid orders – whether that be done through a statement or pay button.



Payment Checkout

Amount: \$169.85 (AUD)

Credit Card Payment

Card Number:*

Name On Card:*

Expiry Date:* 09 18

CVC:* [What is this?](#)

[Cancel Payment](#)



[Privacy Policy](#)